



The Hope job club - Volunteer Application Form

Contact Details:

Name:

Address:

Home Tel No: _____ **Mobile No:** _____

Email: _____

(Please note that all communication will usually be via email. Please advise if you require an alternative method of communication)

Emergency Contact Details.

Name _____

Relationship _____

Telephone (Landline) _____ **Mobile** _____

What previous employment/work experience, including voluntary work do you have?

(Please include organisation, position and dates/length of service)



What attracted you to volunteering with us? What would you like to gain from the experience?

List other skills, knowledge and experience that you feel you will bring to the team

Because volunteers may work alongside young people, The Hope Job Club has a responsibility to safeguard the interests of both members and volunteers, do you have any convictions that you are required to disclose or other information you wish us to know?



Medical information

Do you suffer from any medical condition which could affect your ability to volunteer, if so please give details:

Yes ☐

No ☐

Are there any reasonable adjustments we could make that would enable you to enjoy equality of opportunity in volunteering with us. Please specify

Availability

The Hope Job Club will initially open on a Friday afternoon at the Jubilee Community Centre, 1-3pm but there may be opportunities to serve at other times as well. Please advise i) how often you could volunteer (once/week, once/fortnight, once/month) ii) if you can be available on Friday afternoons 1-3pm iii) any other times you are available (excluding Sundays)



Please provide details of two referees who have known you for 2 years (not relatives) from whom references may be obtained:

Reference 1

Name:

Occupation:

Address:

Postcode:

Phone No:

Email:

Reference 2

Name:

Occupation:

Address:

Postcode:

Phone No:

Email:

DATA PROTECTION STATEMENT

The information you provide on this form and any other information obtained or provided during the course of your volunteering with us will be kept secure, confidential and used only for the purpose of assessing your suitability for roles, in emergency situations eg. in a medical situation and in relation to the legitimate interests of The Hope Job Club.

If your application is successful, the information will form part of your volunteer file and we will be entitled to process it for all purposes in connection with your voluntary role. If you choose not to continue volunteering with us, the information will be destroyed. You have the right to request access to, rectify or erase your data as part of this process.



In order to use the information for the above purposes and on the above terms, we are required to obtain your explicit consent. Please therefore sign the consent section below. You have the right to withdraw your consent at any time and the right to lodge a complaint.

I CONSENT TO MY PERSONAL INFORMATION BEING USED FOR THE PURPOSES AND ON THE TERMS SET OUT ABOVE

Signed:		Date:	
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The Hope Job Club is part of The Hope Church, East Grinstead but we welcome applications from all faiths and none, any race, nationality, gender, sexuality. We ask that you respect our Christian values when working alongside members.

If your application is successful you will be asked to sign a Volunteer Agreement which will cover this and other terms. A copy can be supplied in advance on request.

Completed applications should be emailed to volunteers@thehopejobclub.co.uk or posted to The Hope Job Club, c/o Kings Leisure Centre, Moat Road, East Grinstead, RH19 3LN.

Once received we will be in contact to arrange an informal chat.